Mobile devices are integral in today’s modern work life. The HTML Approval provides managers an efficient method of staying on top of approval requests. It enables certain level approvers to conveniently approve directly from their email using their smartphone, tablet, or personal computer. The HTML Approval feature facilitates the manager’s ability to review and take approval actions without having to log into the software.

$1500 plus M&S

The System Alerts feature monitors the approval process to ensure management approvals occur within a specified time parameters that are set by the administrator. If an approver does not approve a document in the specified time frame, the system will send daily reminders to the appropriate approver and also email a copy to upper management. System Alerts help enforce organizational policies and makes the approval process more efficient. Other alerts related to Timesheet and Inventory stock level is available.

$995 plus M&S

Today’s workforce is fundamentally different and no longer limited to the office. We offer a web application which enables customers to extend functionalities to remote users by enabling them to create and/or approve documents via a web browser on a table or pc. The Cloud Companion Web Application are convenient and affordable. Please note: The web version is not as full featured as a windows application and therefore some functions cannot be duplicated with the web based application. Currently NOT available for the Budget Module and Inventory related document.

Web Packs Available
HTML Approval $1500 plus M/S

Allows specific levels to approve within an email whether a PC, tablet or smart phone without having to log into Microix.

*Requires certain features on your server.

Approvers can:
- Approve - submits document to the next approval level
- Reject - Submits document to the previous level
- Void - Cancels the order
- View Attachments
- View available balance


From: chery@microix.net [mailto:microix02@gmail.com]
Sent: Wednesday, April 20, 2016 10:11 AM
To: Cherry Carlock <chery@microix.net>
Subject: Please Approve Document No. PO-49

Standard Requisition

<table>
<thead>
<tr>
<th>Document No</th>
<th>PO-49</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepared By</td>
<td>Anna Belle Martin</td>
</tr>
<tr>
<td>Description</td>
<td>desk</td>
</tr>
<tr>
<td>Vendor Name</td>
<td>ABC Office Supply</td>
</tr>
<tr>
<td>Order Date</td>
<td>12/3/2015</td>
</tr>
<tr>
<td>Required Date</td>
<td>12/13/2015</td>
</tr>
<tr>
<td>Reason/Justification</td>
<td></td>
</tr>
<tr>
<td>Comments</td>
<td></td>
</tr>
<tr>
<td>Account Info</td>
<td>Description</td>
</tr>
<tr>
<td>57001:01:101</td>
<td>N/A</td>
</tr>
<tr>
<td>Total</td>
<td>$798.00</td>
</tr>
</tbody>
</table>

Please select an action
- Approve
- Reject
- Void

WARNING: This message contains confidential information and is intended only for Anna Belle Martin. You should NOT forward this email to any other recipients because it contains an authorization for approval which should ONLY be performed by Anna Belle Martin. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.
System Alerts

Enforce policies by creating alerts!

$995 plus M/S

Requisition Module:
- Document Submitted - helps monitor employees to ensure they submitted documents within a specific number of days from the time they created it.
- Document Approval - helps monitor approvers to ensure they approve documents within a specific number of days from receiving it.

Inventory Module:
- Inventory Stock Level - reports inventory items which are below the stock warning level.

Timesheet Module:
- Timesheet Submitted - assists with monitoring employees to make sure they submit timesheets within a specific number of days from the time they created it.
- Timesheet Approval - assists with monitoring approvers to ensure they approve timesheets within a specific number of days from receiving it.
- Timesheet Absences - lists employees who did not clock in the previous day.
- Timesheet Missed Punches - lists employees who missed either a clock in or clock out during the current period.

Subject to change

How to setup System Alerts - KB Article: [http://www.microix.info/helpdesk/KB/View/6797-how-to-setup-microix-monitor](http://www.microix.info/helpdesk/KB/View/6797-how-to-setup-microix-monitor)
Limitations
Please note: The web version is not as full featured as a windows application and therefore some functions cannot be duplicated with the web based application.

- Currently NOT available for Inventory and Budget Modules
- GUI is not the same as windows
- Reports are limited
- Filtering and grouping data is limited
- Lookup list is limited when searching and filtering data
- Unable to transfer to Abila/MIP (only in Client)
- Horizontal and vertical scrolling is required on some screens depending on screen size

Requirements
- Microix Window Client is REQUIRED

KB Article: http://www.microix.info/helpdesk/KB/View/6680-how-to-install-microix-cloud-app-web
<table>
<thead>
<tr>
<th>Microix Optional Application(s)?</th>
<th>Pricing</th>
<th>What is it?</th>
<th>Requirement links/KB Articles</th>
</tr>
</thead>
<tbody>
<tr>
<td>System Alerts</td>
<td>$995 plus M/S</td>
<td>Allows you to set parameters for approval process and/or for documents to be submitted in a timely manner.</td>
<td>KB Article: <a href="http://www.microix.info/helpdesk/kb/view/6797-how-to-setup-microix-monitor">http://www.microix.info/helpdesk/kb/view/6797-how-to-setup-microix-monitor</a></td>
</tr>
</tbody>
</table>

Interested in a quote or to place an order? Please contact your Microix Consultant or call 866-642-7649 extension 2